

AP&T HRM and Payroll



AP&T HRM and Payroll which is based on Microsoft Dynamics NAV, provides a comprehensive and functionality rich package of modules that well meet the needs of most of HR and Payroll functions. It best fits to those companies that have unique and specific requirements with huge payroll processing needs. It consists of flexible set of tools and functionalities to organize and control a company's staff policy. The solution supports all requirements of current GCC legislation concerning staff management, calculation of salary, provisions and personalized accounting for employees.

AP&T HRM and Payroll add-on solution enables users to optimize company staff management Procedures such as:

- CV Bank
- Recruitment
- Employee Contracts
- Employee Record Management
- Time and Attendance
- Leave Management
- Bonus and Remuneration Management
- Appraisals
- Promotion and Transfers
- Loans and Advances
- Flexi Pay Structures
- Accruals Posting and Settlement

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AP&T HRM designed to manage employees effectively and helps you to react efficiently to any market changes.

It's important to choose a business management system to meet current requirement but flexible enough to cope with the future needs of your business.

AP&T HRM helps companies to hold extensive database of applicants and recruitment processes and converting them to employees.

Employee management is easy with AP&T HRM as it's enables Human Resource personnel to maintain, register and analyze employee records including personal, company resources and their performances.

AP&T HRM provides automated reminders on employee records and performances.

Managing each of the department is easy with AP&T HRM as employees can be flexibly linked to the multi dimensions.

Control of salary calculation is made automatically based on the information entered and the resulting balance.



Create Employee Wiz

This wizard helps you to create an employee.

What is the First name of the Employee?
[Text Box]

What is the Last name of the Employee?
[Text Box]

What is the Middle name of the Employee?
[Text Box]

You must now record the personal details linked to this employee.

Sex [Dropdown]

Birth Date [Text Box]

Marital Status Single [Dropdown]

Religion Christian [Dropdown]

Location Code [Spinner]

Click to Insert Picture

< Back Next > Finish Cancel

Employment Management

AP&T HRM Employment Management lets you manage, organize and monitor the status and records of your Recruitments. It helps you maintain the CV bank and contracts for future requirement. Employee wizard helps record structured creation of employee and related masters.

Staff Management

AP&T HRM lets you manage, organize and monitor the status and records of your employee. Your Human Resource will have no problem in operating the system in a productive and responsive way.

Time and Attendance

Employee time and attendance can be managed effectively and always up-to-date. Time registration can be compared with shift working and calculation of overtime.

Appraisal Management

AP&T HRM lets you to compare of your employee performance data over a long and short periods, thus you can analyze and evaluate your plan accordingly.

Employee Promotions and Transfer

AP&T HRM helps you to manage your employees movement within the organization. This modules also takes care of financial implications based on employee movements.



Payroll Features include payments in different mode with intra-settlement period.

Payroll features with all necessary calculation algorithms related to time registration data, different privileges, Parameters, class (category) of employee. This enables accounting teams to easily cope with allocation of operations by types of payments into general ledger as well as allocation of costs by units or by responsibility centers.

Calculation of salary can be done for one employee or a group of employees. The employees are selected by applying filters on fields. Salary is calculated for any accounting period.

Provision posting and settlement can be managed automatically and efficiently throughout the modules.

Control of salary calculation is made automatically based on the information entered and the resulting balance.

SAL001036 - Salary Disbursements

General Administration

No. SAL001036 Last Salary Date 31/08/07
 Employee No. E0011 Document Date 30/06/08
 Name Annie Clarke Posting Date 30/09/07
 Job Title Office Administrator Business Unit 9000
 No. Of Working Days 30 Project Code E0011

Postin...	Account No.	Payroll P...	Pay Type	Account Name	Description
G/L A...	701001	BA	Basic Salary	Salary and Wages	Basic Salary
G/L A...	701005	HR	Housing	Housing Allowance	HR-Housing
G/L A...	701007	TA	Transport	Transport Allowance	TA-Transport
G/L A...	703000	GR-ACR	Gratuity Accr	Gratuity Expenses	Accruals for Emp:E001
G/L A...	702000	LS-ACR	Leave Salary...	Leave Salary	Accruals for Emp:E001
G/L A...	705000	AP-ACR	Air Passage ...	Passage	Accruals for Emp:E001

Total Allowances	1,000.00	Payable Loan	0.00
Basic Salary.	1,200.00	Payable Advance	0.00
Payable Overtime	0.00	Total Deductions	0.00
Gratuity Accruals	68.10	Re-Imbursements.	0.00
Leave Salary Accruals . .	147.95	National Pension Accruals	0.00
Air Passage Accruals . .	61.56	Total Amount	2,200.00
Bonus Accruals	180.82		

Salaires Print... Help

Employee Salary Disbursement

AP&T HRM and Payroll allows companies process flexible disbursement of salary detailing individual allowances, deductions and overtime. This module processes and posts financial entries automatically.

Leave Management

AP&T HRM Leave Management module allows employees to register applications, which can be managed with approval process and return date accounting. All financial and ledgers are automatically updated during these processes.

Accruals Maintenance

All AP&T HRM and Payroll modules automatically posts accruals and reversing the same upon disbursement of salary, promotions, transfers, leave settlements and final settlements etc.

Pension Management

AP&T HRM calculates and provides pensions program based on the employee setup and provision to settle the same.

